All:

I wanted to take a moment to address some changes we made since yesterday with the new printing client:

1. We've increased the login time to a maximum of 16 hours between login. This should mean you will be prompted only once per day.
2. We've resolved the "send to onenote" requiring a login – you will never be prompted to authenticate.

Some reminders about the new method to print:

1. You choose "I-Queue Direct" as your printer.
2. Your username is the first part of your email address (before the "@williston.com")
3. Your password is your birthdate (with no leading zero).
4. You don't have to change the name of the document – this is for a future enhancement.

For those of you who did not stop by the PA room yesterday, you're welcome to stop by the tech center – we'll also be sending out self-service instructions soon.

Thanks for your time and consideration!

J

Joseph Lorenzatti
Technology Director