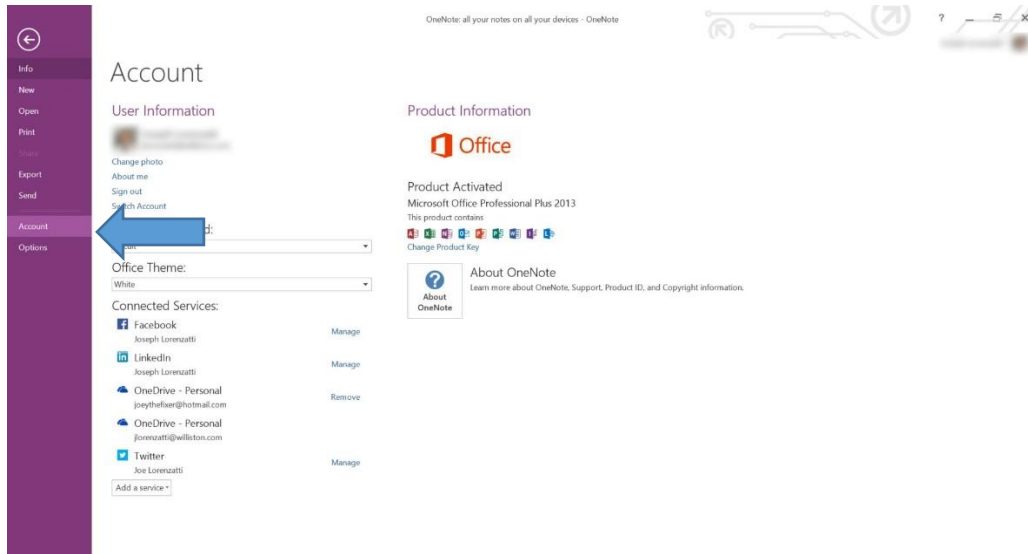
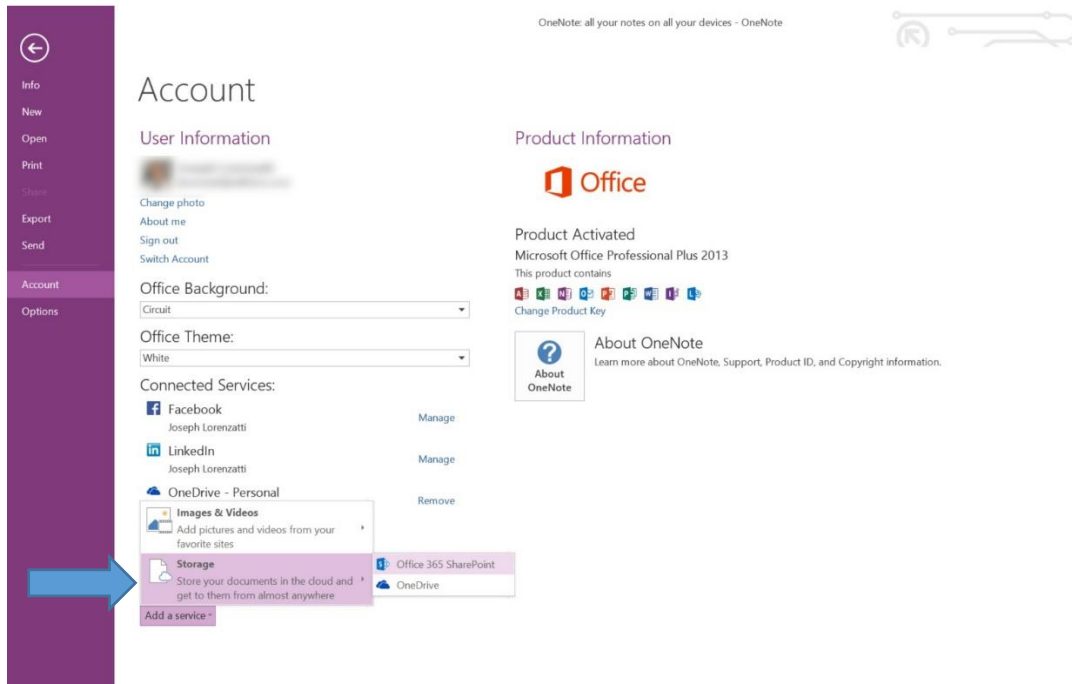


Add Office 365 Account to OneNote

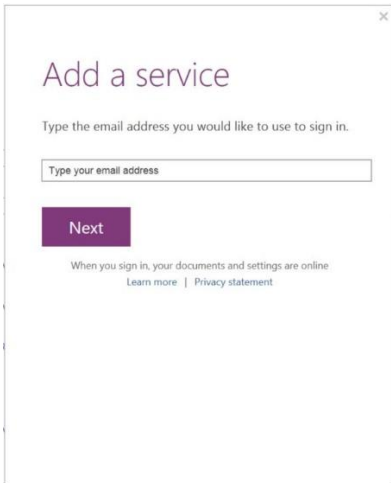
1. Open **OneNote**.
2. Select **File > Account**.



3. Select **Add a Service > Storage > Office 365 Sharepoint**.

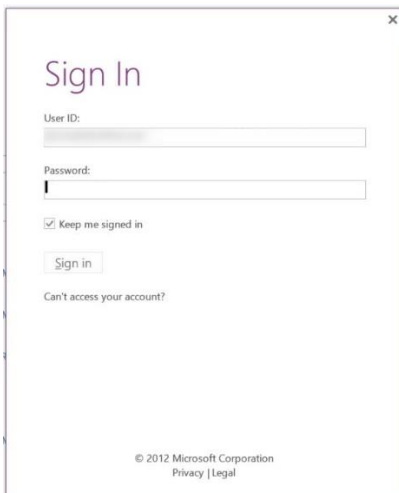


4. Under “Add a Service” enter your email address. Select **Next**.



The screenshot shows a dialog box titled "Add a service" with a close button (X) in the top right corner. Below the title, it says "Type the email address you would like to use to sign in." There is a text input field with the placeholder text "Type your email address". Below the input field is a purple button labeled "Next". At the bottom, there is a small note: "When you sign in, your documents and settings are online" with links for "Learn more" and "Privacy statement".

5. Enter your email account password. Select **Sign in**.



The screenshot shows a dialog box titled "Sign In" with a close button (X) in the top right corner. It contains two input fields: "User ID:" and "Password:". Below the password field is a checkbox labeled "Keep me signed in" which is checked. There is a "Sign in" button. At the bottom, there is a link that says "Can't access your account?". At the very bottom, there is a copyright notice: "© 2012 Microsoft Corporation" and links for "Privacy" and "Legal".

You will then be connected to Office 365.